

**Terms of Reference (TOR)
Part time Child Protection (Volunteer)**

1. Background

Fiji had ratified the Convention on the Rights of the Children in 1993. Following this, the Fiji Government took some serious steps to implement the Convention such as Child Protection laws and have ratified most of the international conventions concerning children. Save the Children wishes to continue upholding these rights by ensuring that the relevant authorities are made aware on how to work with children appropriately and in line with the rights of the child.

Strengthening child protection systems is at the heart of Save the Children's child protection programming. Building child protection systems is a priority sub-theme in the Global Results Framework and it also helps to achieve the Save the Children's 2030 Ambition of 'Be Protected' where by 2030, violence against children will no longer be tolerated by supporting this Save the Children will strengthen and expand our partnerships with Ministry of Education and the Ministry of Women, Children and Social Protection to strengthen child protection systems.

The Child Protection Regional Project under Output 3, the Child Protection team has the opportunity to achieve the goal of the project where CP Team will work with Education and Faith Based actors in Fiji contribute to ending violence children.

The project will achieve the following short-term outcomes:

STO 1: The knowledge and attitudes of key actors towards children are improved.

STO 2: Faith Based organisations and Ministry of Education representatives strengthening organisational safeguarding policies, mechanisms and child protection programming.

To achieve these outcomes A 3-day Child Protection and Child Safeguarding Training will introduce the principles of child safeguarding training and the ways which you can keep children safe and will meet the following learning objectives tailored made to suit both the Faith Based Organisations and Ministry of Education personnel.

2. Volunteer Objectives

- a) To assist with the development of Child Safeguarding training materials and conduct in Child Safeguarding Trainings to Faith Based Organisations and schools (if required) virtually or face to face mode for to Central and Western Divisions.
- b) Participate in any other Child Protection related activities as directed by the Child Protection Manager

3. Volunteer Deliverables

- i. To assist with the maintaining and implementation of the SC Fiji Child Safeguarding Policy
- ii. To develop and conduct Child Safeguarding Training packages to suit the organisation's needs.
- iii. To provide comprehensive Child Safeguarding Reports for each organisation/school/community that he/she has engaged with.
- iv. To provide weekly reports to the Child Protection Officer.
- v. Participate in any other Child Protection related activities as directed by the Child Protection Manager.

4. Recruitment

Successful applicants will need to undergo a Police Clearance before being engaged as part of the Save the Children recruitment policy and requirements. Successful applicants will also

undergo a Child Safeguarding Training in adherence to Save the Children's Child Safeguarding Policy.

5. Location

The **Volunteer** will be based in the SCF Suva based office and is expected to travel to communities with Officers during implementation of project activities when required.

6. Responsibility of Volunteer

- a. The **Volunteer** will work in direct liaison with the Child Protection Officer and to ensure that the required support as per Sections 2(a) and 2(b).
- b. The **Volunteer** is required to cover costs of movement to and from the office when required for engagements.

7. Duration of Work

This is a part time role and therefore the Volunteer will be engaged on a need(s) basis in accordance with the Child Protection workplan.

Time Required and Remuneration:


Item 1:	Successful applicants will be given a 8 months contract subject to review and renewal as per Save the Children policy
Item 2:	Successful applicants shall have the same rights as Save the Children personnel as per the organization's Volunteer Policy
Item 4:	Successful applicants shall be remunerated at FJD\$50.00 per day
Item 5:	It is the responsibility of successful applicants and Save the Children to contribute to FPNP deductions as per the FPNP Act Section(s) 33, 34 and 35

8. Reporting:

The **Volunteer** will report to the Child Protection Officer, SC Fiji Office, Suva.

9. Code of Conduct

Save the Children's work is based on deeply held values and principles of child safeguarding, and it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff and other people working for and with Save the Children. Save the Children's Code of Conduct sets out the standards which all staff members must adhere to and the consultant(s) and interpreters if applicable are bound by the principles and conditions of Save the Children's Code of Conduct and will need to sign it before conducting the training.

Date of Issue: 22 nd August 2024	
Signed: Chief Executive Officer, Shairana Ali	

